



भारत सरकार
कर्मचारी चयन आयोग (पूर्वी क्षेत्र)
कार्मिक लोक शिकायत और पेंशन मंत्रालय
निजाम पैलेस, प्रथम एमएसओ भवन (8वां तल)
234/4, एजेसी बोस रोड, कोलकाता - 700020

Government of India
Staff Selection Commission (ER)
Ministry of Personnel, Public Grievances
& Pensions, Nizam Palace, 1st M.S.O.
Building (8th Floor), 234/4, A.J.C. Bose
Road, Kolkata - 700020.

To

The Director,
Zoological Survey of India
Prani Vigyan Bhawan
535, M-Block, New Alipore
Kolkata-700053.

Sub- Nomination of candidate(s) by Operating Reserve List for the post of Field Attendant (With Multi Tasking) in Zoological Survey of India, Ministry of Environment, Forest and Climate Change of Post Category ER16324 under Phase-XII/2024/Selection Posts -reg.

Sir,

On the basis of operating the Reserve List for the examination mentioned in the subject above, the result has been declared by the Staff Selection Commission on **29.09.2025**. The reserve list of **05** candidate(s) qualified for the post of **Field Attendant (With Multi Tasking)** of Post Category **ER16324** against **05** vacancies is notified vide Notice No. S-S.13/64/2024-Recruitment dated 29.09.2025 (**Copy enclosed**).

2. The date wise list of relevant notices/corrigenda/addenda to the notice (available on the Commission's website: <https://ssc.gov.in>) is enclosed at Annexure.

3. The Operating Reserve List has been published based on the Document Verification report submitted by your organization. However, it is requested that the Appointing Authority in **Zoological Survey of India, Ministry of Environment, Forest and Climate Change** may verify the following particulars/documents (prescribed in the Notice of Examination) of each of the candidate(s) comprehensively prior to issuing offer of appointment: -

- i. Age relaxation claimed by candidate(s), if any,
- ii. SC/ST/OBC/EWS/ESM/PwD certificate issued by the Competent Authority, if applicable.
- iii. In respect of OBC candidates(s), the extant guidelines regarding creamy layer status may be followed strictly. Certificates showing only the community as per State list must not be accepted. In case of Female OBC candidates, OBC certificate should be issued as Daughter of i.e. carrying her father's name.
- iv. In case of any issue with regard to SC/ ST/ OBC certificate, instructions contained in DoPT OM 36011/1/2012-Estt.(Res.) dated 08.10.2015 may be followed.
- v. In case of an EWS candidate, it must be ensured that he/she possesses the Income & Asset certificate valid for the financial year covering the crucial date and issued on the basis of income for the previous financial year in accordance with the DoP&T OM No. 36039/1/2019-Estt (Res) dated 31.01.2019.

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- vi. In case of ESM, the status of 'ex-serviceman' must be acquired within the stipulated period of one year from the closing date of receipt of applications. Cases of Ex-servicemen who have already secured employment in civil side under Government in Group 'C' & 'D' posts on regular basis after availing of the benefits of reservation given to ex-servicemen must be dealt as per instructions contained in the OM No: 36034/1/2014-Estt (Res) dated 14.08.2014 issued by DoP&T.
- vii. In case of candidates with benchmark disabilities (PwBD), relevant Disability Certificate must be checked. It must also be ensured that the PwBD sub-category i.e. OH/ HH/ VH/ PwBD-Other filled in the application form is as per their certificate of disability issued by the competent authority, failing which their candidature shall be cancelled. No change of PwBD sub-category is allowed as per provisions of the Notice of Examination. It may be noted that type of disability/disabilities (such as OA, OL, BL, Dw, MI, SLD etc.), as indicated in the Notification No. 38-16/2020-DD-III dated 04.01.2021 issued by Department of Empowerment of Persons with Disabilities, should be clearly mentioned by the competent authority issuing the certificate.
- viii. Candidate's result, rank category etc. may be verified with the operating reserve list available on website of the concerned Regional Office of the Commission and the **list enclosed**.
- ix. Photo, Signature, LTI and Handwriting taken on Admission Certificate (Commission's copy) and documents obtained at different stages of examination should be prima-facie verified by the Appointing Authority with particulars of candidate(s) concerned.
- x. Photograph of the candidate captured at the time of Computer Based Examination (all Tiers/Stages), Skill Test (if applicable) should be matched with each other as well as with the candidate who appeared for document verification and with the candidate who is offered the appointment by the Appointing Authority.
- xi. In case of any suspicion with regard to genuineness of candidate, the same may be referred to the appropriate authorities like Central Forensic Science Laboratory (CFSL) or any other authority, as the case may be.

3.2. If Appointing Authority after verification of certificates/ documents of EQs/ caste/ category/PwBD, etc., of the recommended candidates finds that any claim made in the application is not substantiated by certificates/ documents at any stage, the candidature of such candidates is liable to be cancelled.

3.3. In addition, pre-appointment formalities such as Character and Antecedent verification & Medical examination, etc. of the candidate(s) may also be completed as per extant rules and regulations of the Government.

3.4. If, extension of time for joining the post is sought by the candidate, the same may be considered in accordance with the guidelines contained in DOP&T's OM No.9/23/71-Estt.(D) dated 06.06.1978 and OM No.35015/2/93-Estt(D) dated 09.08.1995.

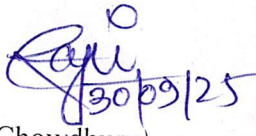
4. If any candidate declines the offer of appointment or fails to report for duty, or there is no response from him/her even after reminder(s) (through speed/registered post with acknowledgement due), the offer of appointment should formally be cancelled and the candidate may be informed accordingly. The dossier of such a candidate may thereafter be returned to the Commission after placing therein a copy each of the offer of appointment, subsequent reminder(s), letter expressing unwillingness (if, any) and the memorandum of cancellation of the offer of appointment.

5. Appointing Authority is requested to complete pre-appointment formalities of the recommended candidate(s) expeditiously so that they do not have to wait for unduly long period and also the vacancies in question are filled expeditiously. Further, in terms of DOP&T's OM No. 18011/2(s)/2016-Estt. (B) (i) dated 29th June, 2016 issue of offer of appointment should not be withheld for want of completion of verification of character and antecedents. The Appointing Authorities are required to issue provisional appointment letters after obtaining attestation form and self-declaration form from the candidates. However, in case of candidate's appointment to sensitive posts, guidelines issued in the DOP&T's OM dated 29th June 2016 may be followed.

6. User Department may ensure that vacancies for any reason, even after operate of Reserve List (RL) remains unfilled, are carried forward to the subsequent year(s) of recruitment as per the extant rules of Government of India.
7. Please verify the authenticity of this letter with the soft copy of the nomination letter along with Operating Reserve List of **Field Attendant (With Multi Tasking)** of Post Category **ER16324** received on the email of the Nodal Officer from recttsscscer.wb-dopt@gov.in of SSC (ER).
8. Please acknowledge receipt of this letter along with specified number of candidates nominated immediately by email/Speed Post.

Encl: As above.

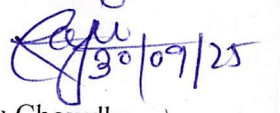
Yours faithfully,



(राजू चौधुरी/ Raju Chowdhury)
उप-निदेशक/Dy. Director

Copy for information to:

1. The Under Secretary (C-4), Staff Selection Commission, Block No. 12, CGO Complex, Lodhi Road, New Delhi-110003 w.r.t letter No. HQ-RHQS03/71/2025/C-4 dated 11.08.2025.
2. The Under Secretary (R&A), Staff Selection Commission, Block No. 12, CGO Complex, Lodhi Road, New Delhi-110 003

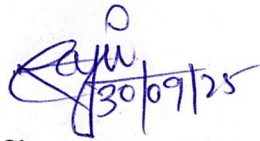


(राजू चौधुरी/ Raju Chowdhury)
उप-निदेशक/Dy. Director

Annexure

Relevant Notice/Corrigenda/Addenda for Phase XII/2024/Selection Post Examination, 2024

S.No	Relevant Notices	Date of Publication on the website	Remarks
1	Phase XII/2024/Selection Posts Exam	26.02.2024	
2	Corrigendum to Notice	Nil	
3	Important Notice	30.08.2024	
4	Addendum to Notice	Nil	
5	Final Vacancies	05	


30/09/25

(राजू चौधुरी/ Raju Chowdhury)
उप-निदेशक/Dy. Director